

In the Matter of Policy Relating }
To the Assignments and Authority of }
Board Commissioners and }
creation of By-Laws and Policies and }
Procedures }

RESOLUTION No. 2020-01

WHEREAS: The Woodland Park Special Road District Board of Commissioners find it necessary to set policy guidelines for operation and to create and adopt By-laws with Policies and Procedure outlines.

WHEREAS: There is no policy or procedure in place to designate authorities or to establish rules of operation.

WHEREAS: It is necessary for Woodland Park Special Road District to have these guidelines in place to operate productively, efficiently and provide rules of operation.

NOW, THEREFORE, IT IS HEREBY RESOLVED: that the following shall be Woodland Park Special Road Districts updated policies relating to Assignments and Authority of Commissioners and creation of By-Laws with Policies and Procedures, and other policies regarding these issues are repealed in entirety.

1. As the Woodland Park Special Road District Commissioners do not assign Board positions, we declare that in the absence of a part time Commissioner, only full time resident Woodland Park Special Road District Commissioners shall have authority to order Snow Removal, Road Work or Repairs until the part time Commissioners returns. We further resolve:
2. It is important that all three Commissioners consistently attend meetings. A Commissioner that misses three (3) meetings consecutively will be considered inactive. Extenuating circumstances can apply in cases of family or personal emergency. In the instance of an inactive Commissioner a request will be made to the Klamath Board of County Commissioners to find a suitable replacement.

3. Snow Removal, Road Work or Repairs shall be authorized by agreement of least two Commissioners. In the Absence of a second Commissioner, as an urgent matter arises, the remaining Commissioner shall make the order in their best judgement with the full support of the Board. In case of Safety Issues any Commissioner can and should immediately act to resolve and create safe roads.

- The Commissioner assigned as "Chairman" of Woodland Park Special Road District shall be the sole representative to Official Entities, this includes but is not limited to Klamath County Public Works. The Chair shall be the official spokesperson for the Board to the public with guidance and inclusion of the entire board and community.
- The Chair shall make every effort to ensure that the interests of the Board and all parties are addressed in these communications.

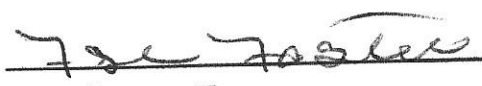
4. The Woodland Park Special Road District Board of Commissioners will create and adopt District By-laws and Policies and Procedures. These guidelines will mirror State policy ORS 371 with policies and outlines specific for this District.

Done and Dated on this 17, day of March 2020

Woodland Park Special Road District Board of Commissioners,



Tena Crum, Chair/Secretary



Faye Foster, Treasurer