

WOODLAND PARK SPECIAL ROAD DISTRICT  
PO BOX 443  
CHILOQUIN, OREGON 97624  
woodlandparkrd@gmail.com

Regular Business Meeting  
December 30 ,2020  
Chiloquin Fire Station  
6:00pm

6:00 pm Chair called the meeting to order.

Tena Crum and Faye Foster were in attendance, third Commissioner John Briggs was absent.

Judy Sweet is with us via Zoom

**Previous Minutes:** Tena read minutes from October 19, there was one correction in the statement that Faye Fosters term ended on December 30, the actual date of term ending is December 31, 2020.

Faye made the motion to accept the minutes with the above correction, Tena second, vote was unanimous

**Financial Report:** Tena gave a financial report stating that our ending balance as of 11/30/2020 was \$11078.00. She also provided budgeting and financial reports for attendees to view if they wished and stated they would be posted on the website for future reference.

Chair Announcement: Tena announced that this meeting was Faye Foster's last meeting as her term was ending. Faye was presented with a small appreciation gift.

Tena also gave a short report on the challenges and successes of the year. There was a short discussion on some of the negative issues, but it was agreed that 2020 ended on a positive and successful note.

**New Business:**

**Recommendations for Board Appointment:**

Tena announced that due to Faye Fosters term ending that there was an opening on the Board of Commissioners. The Boards has received two applications for the position. Applicants are David Kasik and Richard Rose. After careful consideration, the following recommendations for appointment were announced.

**David Kasik:** Resolution 2020-05 Due to the risk of conflict of interest as Mr. Kasik is under contract with WPSRD for road maintenance determined that we could not recommend him for a position on our Board. It was further stated that Mr. Kasik was considered an asset to our District in the road maintenance and snow removal position.

**Faye Foster Made the motion to accept Resolution 2020-05, Tena second the motion, vote was unanimous 2-0**

Richard Rose: Resolution 2020-04 Mr. Rose has always shown interest in our road district, regularly attends meetings and participates in a positive manner. After reviewing his application, we are proud to

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recommend Richard Rose to fill the third position on our Board. Notice and this resolution will be sent to the Klamath County Commissioners requesting this assignment.

**Faye Foster made the motion to accept Resolution 2020-04 recommending to Klamath County Board of Commissioners to assign Richard Rose to the open position on the board. Tena second the motion, vote was unanimous 2-0.**

**Change in bank signatory:**

Tena announced that with Faye Foster leaving the board it was necessary to remove her as authorized signatory and officer on the district bank accounts. To accomplish this Resolution 2020-06 was created. This resolution officially removes Faye from the bank account and assigns John Briggs and Richard Rose as signatories, Tena Crum remains on the account as Officer and signatory.

Further Tena Crum wrote an official letter to Pacific Crest Federal Credit Union making this request and will ask the John and Richard attend the bank to sign necessary forms.

**Faye Foster made the motion to accept Resolution 2020-06 and to authorize the letter be sent to Pacific Crest Federal Credit Union making the official request. Tena second the motion. Vote was unanimous 2-0.**

Project Request: WPSRD has received a request for a project from Community member Judy Sweet for our review.

Judy requests that due to serious dust from the increasing traffic in front of her home on Jet Ave. that the district consider installing gravel from just above her driveway on Jet Ave to the Corner of Cone Dr., she strongly insisted that the gravel be installed prior to the 2021 summer season.

The attending Commissioners listened to Judy's request and reasoning. After a discussion among the Board and attendees Tena stated that the District operates on an annual budget. The 20-21 budget had already been created and approved. This project was not in the current budget, but we can keep it on the table for consideration in the 21-22 budget. She further explained that the district funds needed to benefit as many people as possible in the expenditures and to satisfy one or two owners with special requests did not seem fair. Before creating the 20-21 budget the Board of Commissioners during a public workshop, inspected all roads within the district. Specific immediate needs were observed and prioritized.

Tena Crum gave a suggestion of how to get the job done with the homeowners in the affected area meeting a percentage of the expense and possibly the District picking up the balance. This was a suggestion to attempt to open problem-solving discussions and to show good faith.

Faye Foster further iterated the fact that the District could not use funds to take care of each individual owner's requests and needs.

It was decided to table the project to a future meeting, possibly during the public budget workshops. Since there were only two Commissioners present and it was Faye's last meeting a discussion could not be held at this meeting.

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**Old Business:**

**Old Korral:** A short discussion was held regarding the gravel project on Old Korral. Special thanks were given to Dave Kasik for his beautiful work and his in-kind donation of his time to complete this project. It looks wonderful

**Fuel Reduction Project:** A letter from Klamath Watershed Partnership outlining their promises for our roads. The letter outlined intent of road use and intent of road repair. This letter can be found on the website under the communications tab.

Adjourned: 7:05

Read and Accepted January 25, 2021

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Tena Crum

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John Briggs

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Rick Rose