

WOODLAND PARK SPECIAL ROAD DISTRICT  
PO BOX 443  
CHILOQUIN, OREGON 97624  
woodlandparkrd@gmail.com

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MEETING MINUTES  
JULY 23, 2023  
44220 COWBOY ~~RD~~ Hill Lane  
CHILOQUIN, OREGON 97624

**6:00PM: CHAIR CALLED THE MEETING TO ORDER**

**6:05 PREVIOUS MINUTES:**

SECRETARY READ THE MINUTES FROM THE PREVIOUS MEETING. RICK MADE A MOTION TO ACCEPT MINUTES AS WRITTEN, MIKE SECOND, VOTE WAS UNANIMOUS.

**6:10 FINANCIAL REPORT:**

RICK REPORTED THE ENDING BALANCE WAS \$1568.85. THERE ARE PENDING EXPENSES. THE BOARD ALSO DISCUSSED THE LONGEVITY CREDIT DUE TO THE DISTRICT FROM SDOA IN THE SUM OF 400.00. TENA STATED THAT SHE WOULD CONTACT SDOA TO GET THE STATUS OF THE ANNUAL CREDIT.

**NEW BUSINESS**

**6:15: FINALIZE AND APPROVE THE 2023-2024 ANNUAL BUDGET.**

THERE WERE A FEW CORRECTIONS IN TOTALS, ON BEING THE LONGEVITY CREDIT HAD NOT BEEN RECEIVED TO COUNTERBALANCE EXPENSES AND THE AMOUNT OF CHANGE IN THE BALANCES WAS INCORRECT. MIKE MADE A MOTION TO ACCEPT THE BUDGET WITH THE CORRECTIONS, RICK SECOND THE MOTION AND VOTE WAS UNANIMOUS TO APPROVE THE 2023-2024 BUDGET.

**6:25 WASHOUT AREA OF OLD KORRAL:**

RICK REPORTED THAT HE HAS NOTICED CONTINUEING WATER DAMAGE AT THE SITE. THE BOARD DISCUSSED THE APPROPRIATE ACTION. THIS DISCUSSION WILL BE CONTINUED IN THE FALL WHEN ANNUAL FINANCES COME IN.

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**6:45 CULVERT CLEANOUT AND ROAD DRAINAGE.**


DUE TO THE DIRT AND DEBRIS BUILDUP AT THE CULVERT AREAS, THE BOARD DISCUSSED A PLAN TO CLEAN UP THE AREAS AND PROVIDE CLEAR INGRESS AND EGRESS FOR WATER FLOW. MIKE STATED THAT HE WOULD BE WILLING TO VOLUNTEER HIS TIME FOR THIS PROJECT. TENA STATED THAT THE BOARD WOULD BE WILLING TO COVER ANY MONETARY EXPENSES INVOLVED IN THE PROJECT. THE MEMBERS AGREED. AMOUNT AND VOTE WILL BE CONDUCTED PRIOR TO WORK BEING DONE.

**PUBLIC COMMENT:** THERE WAS NOT ANY PUBLIC COMMENT

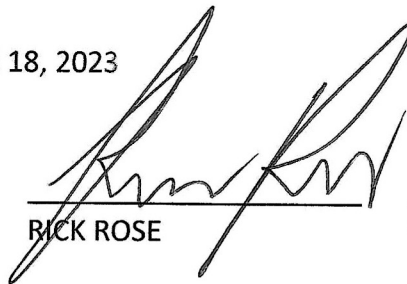
7:00 ADJOURN

RICK MADE THE MOTION TO ADJOURN THE MEETING, MIKE SECOND AND VOTE WAS UNANIMOUS.

READ AND APPROVED SEPTEMBER 18, 2023



TENA CRUM



RICK ROSE



MIKE COX

WOODLAND PARK SPECIAL ROAD DISTRICT

~~EXPIRES 12/31/2020~~ July 20, 2023

PLEASE SIGN IN, PLEASE WRITE CLEARLY SO WE CAN PUT A NAME WITH THE PROPERTY, EMAIL OR PHONE# VERY IMPORTANT FOR NOTIFICATIONS

**NAME**

**ADDRESS**

**EMAIL**

Teracrum  
Mig, APT  
Kendall

Woodland Park Special Road District  
2023-2024

Tax revenue

	May-23	Est Tax	Balance
	<del>\$1,568.00</del> 85	\$13,161.21	<sup>30.00</sup> \$14,729.21

Office Expenses

Budgeted

Fees (bank, county, state)	\$200.00
Internet/Computer	\$120.00
Website	\$120.00
Software	
Internet	\$0.00
Liability Ins	\$1,200.00
Office Supplies	\$50.00
PO Box	\$120.00
Rent Expense	\$100.00
Longevity Credit	(\$200.00) >
<b>Total Operating Expense</b>	<b>\$1,590.00</b>

Road Maintenance

Signs and Equipment	\$ 75.00
Snow Removal (PROJECTED)	\$6,000.00
Fall Maintenance	\$3,500.00
Spring Maintenance	\$3,000.00
<b>Total annual road maintenance</b>	<b>\$ 12,575.00</b>

	<b>Actual</b>	<b>Variance</b>
<b>Total annual expense</b>	<b>\$ 14,165.00</b>	

	<b>As of</b>	<b>Actual Bank</b>
		<b>Balance</b>
		<b>\$ 1,568.94</b>

Signed and adopted on JULY 20, 2023

		
TENA CRUM	RICK ROSE	MIKE COX