

**WOODLAND PARK SPECIAL ROAD DISTRICT
PO BOX 897
CHILOQUIN, OREGON 97624
woodlandparkrd@gmail.com**

**MONTHLY MEETING MINUTES
MARCH 17, 2020 6:00PM
CHILOQUIN COMMUNITY CENTER**

Meeting called to order at 6:00pm by Chair Tena Crum

Tena welcomed everyone to the meeting. And expressed the Boards gratitude for those who chose to attend due to the looming Corona Virus threat.

The minutes of February 10, monthly meeting was read. Tena motioned that the minutes be accepted as written, Faye second the motion, vote 2-0 unanimous to accept

Tena read the treasurer report stating that the current balance is \$7710.00

NEW BUSINESS

BOARD RESIGNATIONS/OPEN POSITIONS: The Chair announced that Touraj Eftkhari had submitted his letter of resignation effective immediately. Tena read aloud his resignation to the County and his letter to the WPSRD. They will both be included with the minutes as a matter of record

Tena announced that there is a position open on the Board. She further explained the process for applying for the position. Information packets were made available outlining the duties of the Board, the meaning of "local access road", and encouraged all to apply.

Community member and former Board member John Briggs expressed his desire to join the Board of Commissioners and requested the Board's recommendation.

PROPOSAL AND ACCEPTANCE OF POLICY CHANGES: The proposed policies were read out loud, after a short discussion a suggestion was made to change some wordage. The proposal as read stated Woodland Park but needed to state Woodland Park Special Road District as they are two separate entities. Tena made the motion to accept the policies with the correction, Faye second. Vote 2-0 unanimous motion passed. Approved policies will be included with minutes as a matter of public record.

ROAD SIGNS: After short discussion regarding the suggestive road sign, it was the consensus of those in attendance that they approved of the chosen road signs. These signs will be hung over the face of the existing speed limit signs on Old Korral.

COMMUNITY LETTER: Tena announced that the Board has written a Community Letter to all property owners of Woodland Park Special Road District. The letter was in draft form but would be completed and mailed over the next couple of months.

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OLD BUSINESS:

REQUESTS FOR BID: Tena reported that 15 letters had been sent out to potential contractors for our road maintenance. To date the Board had not received any back. We do however have a bid for road surface maintenance from Dave Kasik Enterprises LLC. The board was under the impression that only "licensed" contractors could do these services.

Tena reported that she had sent an email to Jeremy Morris, Director Klamath County Public Works requesting specific rules and wordage from the County regarding who could do our road maintenance and work and the requirements.

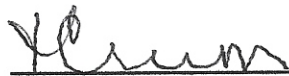
Jeremy's reply was read out loud which stated "it is in the districts best interest to use licensed and insured contractor, but it is not required" he further stated "I strongly suggest that whomever you chose to do the work that they have sufficient liability insurance that names: Woodland Park Special Road District as certificate holder". A copy of Jeremy's full reply will be added to the minutes of this meeting as a matter of record.

Considering this information, the Board agreed to continue the existing approved contract with Kasik Enterprises, LLC for surface maintenance while searching for an entity to do the road repairs.

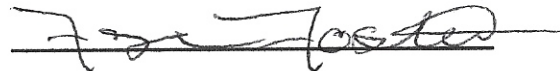
PUBLIC DISCUSSION: During public discussion, John Briggs introduced himself and gave a short background history of the WPSRD. He had sat on the Board for seven (7) years. He stated that in the past the District used a specific formula to determine how the District dispersed the funds. We will look forward to hearing more about this.

MEETING WAS ADJOURNED 7:20

Minutes accepted as read April 3, 2020



Tena Crum, Chair



Faye Foster, Treasurer