

WOODLAND PARK SPECIAL ROAD DISTRICT  
PO BOX 443  
CHILOQUIN, OREGON 97624  
EMAIL: [woodlandparkrd@gmail.com](mailto:woodlandparkrd@gmail.com)  
WEBSITE: [woodlandparkrd.specialdistrict.org](http://woodlandparkrd.specialdistrict.org)

WPSRD  
Monthly Meeting Minutes  
April 28, 2020  
Online meeting via Zoom  
10:00am

Chair called the meeting to order at 10am

Tena Crum and John Briggs were the only ones in attendance

**Minutes:** Tena Crum read the minutes from the April 7 meeting. John moved to accept the minutes as written, Tena second. Vote was unanimous to accept as written.

**Financial Report:**

Tena read the financial report since the last meeting stating that there had not been any expenses or income and the balance was the same \$8402.51.

Tena also explained how she came up with the numbers in the budget, what each line item meant and how expenditures were being tracked. She also stated that it would have been better if the community had attended so there was a clear understanding. A new Fiscal Budget will be created for the 2020/2021 and hopefully will be ready for approval at the June 2020 meeting.

**New Business**

Welcome New Commissioner: Tena welcomed John Briggs to the Board

**Cone Rd Project:**

A public on sight workshop was held at locations on Jet Ave and Cone Rd to assess the condition and the needed repairs or maintenance. At the time Faye Foster and Tena Crum were the only Commissioners on the Board, they both attended as well as community members John Briggs, Mike Cox, Russ Crum and Tie. At the workshop it was decided that about 300ft of gravel needed to be placed down the center of Cone and gravel on the hill at the north end of Jet to assist owners in the winter.

John explained that Cone Rd becomes very muddy and impassable in the wet season and through out the winter. He made the motion to approve the following project:

Approximately 300 ft of  $\frac{3}{4}$ - gravel be placed down the center of Cone with a crown at a cost of approximately \$1100.00. Gravel will be about 3 inches deep.

This expense to be matched with inkind donations to include:

Use of tractor and operator for the day \$600.00 donated

Volunteer man hours: \$650.00 donated.

Tena second the motion, vote was unanimous to approve the project.

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**On Sight Workshop:**

The Board held a onsite workshop 4/27/2020 at 10am to assess the condition of the roads of WPSRD. The community was invited and encouraged to participate. There were two Commissioners and three community members in attendance. We traveled via ATV and vehicle Most roads in the district to determine where the trouble spots were, where the boundaries of the District were and the condition of the roads. It was remarkably successful and informative, we all learned about our district.

We will be holding another workshop to assess the needs of Bronco and Old Korral in the near future.

**Future Meetings:**

We have met with Mike Cook of the Chiloquin Fire Station to consider a new meeting location. Mr. Cook has offered the Fire Station training room for our meetings at a very discounted price. Over the last several years the District had been paying \$240.00 a year and for 2020 the price went up to \$360.00 a year for the Chiloquin Community Center. We are happy to report that the Fire Station has been offered for \$100.00 per year which is a significant savings.

The Board of Commissioners agreed for the safety of our community to cancel the May 2020 meeting and resume regular in place meetings in June. We feel it is important to meet face to face with each other and with our community.

No Old Business

No Public Comment

Meeting was adjourned at 10:15am

Accepted on \_\_\_\_\_, 2020

\_\_\_\_\_  
Tena Crum, Chair/Secretary

\_\_\_\_\_  
Faye Foster, Treasurer

\_\_\_\_\_  
John Briggs